



IOM International Organization for Migration

Call for Curriculum Vitae 2022-01

Position Title : **Intern, Community Policing without Borders**
Duty Station : **IOM Belgium and Luxembourg**
Type of Appointment : **Internship**
Duration of Assignment : **6 months**
Estimated Start Date : **As soon as possible**
Closing Date : **14 February 2022**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

Context:

The IOM Country Office Labour Mobility and Human Development (LHD) Unit is developing projects in subject areas such as migration and development, labour migration, integration, counter-trafficking, vulnerable migrant groups and unaccompanied migrant children (UMC).

The Intern will provide support to the LHD team and more specifically to the Community Policing without Borders (CoP) project team ([Community Policing without Borders | IOM Belgium and Luxembourg](#)). The intern will also work in close cooperation with other colleagues in the IOM Country Office for more ad hoc tasks on other projects.

General functions:

- a) Assist and help prepare **community policing events** that are organized by the partner police zones in Antwerp, Gent, Charleroi, and Brussels. Keep track of these events through photos and videos. Help setting up evaluation methods to measure satisfaction and impact of these events.
- b) Identify research on the topics of policing and trust building, diversity and inclusion, anti-discrimination in law enforcement etc. Analyse trends and summarize results.
- c) Support the CoP project team with communication activities: creating social media/website content, help drafting visibility materials, keeping track of all communication material, help in making podcasts and videos, Reviewing Belgian press for CoP related news etc.
- d) Help in expanding the network on policing by attending relevant events organized by external partners and identifying interesting stakeholders.
- e) Provide **administrative support** to the CoP project. This includes drafting meeting reports and setting up appointments. Writing background information documents to prepare meetings and draft power-point presentations.
- f) Help with the **logistical organization** of events and webinars. Keep all partners/participants informed on the practical details of the events and reach out to the target audience to ensure good attendance
- g) Help **translating** documents into Dutch, French and/or English.
- h) Attend brainstorming meetings for **new projects**.
- g) Any other duty within the incumbent's capabilities as assigned by the incumbent's supervisors.

Training Components and Learning Elements

1. The successful candidate will be part of an international professional environment, within the United Nations system.
2. The intern will gain expertise in the field of migration and more specifically in the area of anti-discrimination and anti-racism.
3. The candidate will become acquainted with the work of the Belgian police and its efforts to diversify its workforce.
4. The intern will gain a better understanding of IOM's work, as an inter-governmental organization in the field of Migration with actors such as the European Union, Governments and other partners to help ensure the orderly and humane management of migration.

Required Qualifications and Experience:

Education:

University degree in Economics, Migration Studies, International Relations, Law or Communication from an accredited academic institution.

Experience:

- Basic knowledge of the Belgian context and policies in the field of migration and/or law enforcement (police) ;
- First working/volunteering experience within the national public sector/ NGOs related to migration or law enforcement would be an asset ;
- Excellent writing and drafting skills is a requirement;
- Analytical skills and a strong sense of synthesis;
- Strong organizational capacities;
- Computer literacy, especially database tools;

Languages:

Fluency in English required, in addition to fluency in either French or Dutch or both.

Required Competencies:

The incumbent is expected to demonstrate the following competencies:

- Accountability – takes responsibility for action and manages constructive criticisms
- Client Orientation – works effectively with clients and stakeholders
- Continuous Learning – promotes continuous learning for self and others
- Communication – listens and communicates clearly, adapting delivery to the audience
- Creativity and Initiative – actively seeks new ways of improving programmes or services
- Performance Management – identify ways and implement actions to improve performance of self and others.
- Planning and Organizing - plans work, anticipates risks, and sets goals within area of responsibility;
- Professionalism - displays mastery of subject matter;
- Teamwork – contributes to a collegial team environment; incorporates gender related needs, perspectives, concerns and promotes equal gender participation.
- Technological Awareness - displays awareness of relevant technological solutions;

How to apply:

Interested candidates are invited to submit their applications – CV and Cover Letter to IOMBrusselsApplications@iom.int with ddeketele@iom.int in cc by midnight 13/02/2022 at the latest, referring to this advertisement. In order for an application to be considered valid, IOM only accepts applications duly completed.

The selected intern will be invited to apply for a scholarship, such as the [Flanders Trainee Programme - Departement Buitenlandse Zaken \(fdfa.be\)](#) or [Wallonie-Buxelles International \(wbi.be\)](#) or an equivalent program.

Only persons holding a valid residence and work and/or study permit for Belgium will be eligible for consideration, because IOM is not providing support in visa issuing.

Only shortlisted candidates will be contacted.

Posting period: 18.01.2022 to 14.02.2022